



Substitute Stipends

Substitute stipends available for all SCHOLARSHIPS eligible academic programs to the recipient's employer so the recipient can have paid time off to attend class, study, or complete assignments.

Employers of teachers who are participating in the SCHOLARSHIPS program must give the teacher paid time off to attend class, study, or prepare for class. The employer will receive a stipend of \$15/hour to cover the cost of substitute teachers while the SCHOLARSHIPS recipient is away from her classroom. Each employer can receive a maximum of \$1,500 in substitute stipends per semester for each SCHOLARSHIPS recipient. SCHOLARSHIPS Paid Time Off Logs must be signed by the Center Director and the SCHOLARSHIPS recipient to be considered for reimbursement. Employers must complete the SCHOLARSHIPS Paid Time Off Log and submit monthly. All SCHOLARSHIPS Paid Time Off Logs must be submitted to support@decalscholars.com by the end of the last month of class to be considered for reimbursement.

SCHOLARSHIPS Paid Time Off Log

Facility Name _____

Teacher Name _____

Last 4 SSN: _____

Semester: _____

Month: _____

Date	Start Time	End Time	Total Time	Teacher Initials

I verify that the above information is true to the best of my knowledge. I also confirm that I received paid time off to attend class, study, or complete assignments. I understand that any false or incomplete information knowingly provided on this form or in supporting documents may be grounds to be denied participation in this program and may prevent me from future participation in any DECAL Scholars programs. I understand that intentionally providing false information on this form or in supporting documents is a violation of state law and may result in civil or criminal proceedings. I authorize any agent or employee of Georgia Department of Early Care and Learning to verify this information and release it to any necessary party for my consideration in this program.

Teacher Name

Teacher Signature

Date

Director Name

Director Signature

Date